



Time and Date

1.00 p.m. on Wednesday, 25th November, 2009

Place

Committee Rooms, Council House, Coventry

Public Business

1 Apologies and Substitutions

2 Declarations of Interests

3 Minutes – of the meeting held on 11th November 2009 (attached)

4 Consideration of Call-ins - Stage 1

The Director of Customer and Workforce Services will report on any call-ins that have been received.

In relation to each call-in received:-

- a) to determine whether or not it is appropriate, using the agreed criteria.
- b) if it meets the criteria, to decide which Cabinet Members/officers should attend when the call-in is considered.

5 Transformation Partnership Progress Report

Report of the Assistant Chief Executive (attached)

6 Report Back on Conference/Seminar

Civic Visit to Kiel, Germany for 127th Kieler Woche

Report of Lord Mayor, Councillor Jack Harrison MBE. JP (attached)

7 Outstanding Issues

There are currently no outstanding issues.

8 SCRUCO Work Programme 2009/2010

To give consideration to the Scrutiny Co-ordination Committee Work Programme for 2009/10 (attached)

9 Meeting Evaluation

To discuss and evaluate the effectiveness of the meeting.

- 10 Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

**Bev Messinger, Director of Customer and Workforce Services, Council House,
Coventry**

17th November 2009

- Notes: 1) The person to contact about the agenda and documents for this meeting is Michelle Salmon, Council House, Coventry. Tel: 024 7683 3065 or email michellesalmon@coventry.gov.uk. alternatively information about this meeting can be obtained from the following web link:
<http://cmis.coventry.gov.uk/CMISWebPublic/CommitteeDetails.aspx?committeeID=196>
- 2) **Substitutes** - Council Members who are not able to attend the Meeting should notify Michelle Salmon Tel: 024 7683 3065 as soon as possible and no later than 12 noon on Wednesday, 25th November 2009, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny members who have an interest in any report referred to at this meeting, but who are not a member of this Committee are invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors Arrowsmith, Charley, Clifford, Crookes (Deputy Chair), Duggins, Maton, Mutton, Ridge (Chair)

Please note: a hearing loop is available in all committee rooms.

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact:-

Telephone: (024) 7683 3065

Minicom : (024) 7683 3029

Fax: (024) 7683 3266

e-mail: michellesalmon@coventry.gov.uk

NOTE: Please note that an informal meeting of the Committee will be held at the rising of the formal meeting.